

**From:** LANELLE HAWA (LIA)  
**To:** [REDACTED] [\[REDACTED\]@saa.senate.gov](mailto:@saa.senate.gov) [REDACTED] [\[REDACTED\]@mail.house.gov](mailto:@mail.house.gov); [REDACTED] [\[REDACTED\]@saa.senate.gov](mailto:@saa.senate.gov); [REDACTED] [\[REDACTED\]@uscp.gov](mailto:@uscp.gov); [REDACTED] [\[REDACTED\]@uscp.gov](mailto:@uscp.gov)  
**Cc:** [REDACTED]  
**Subject:** HOS Notification - Visit of Vice President Michael Pence, Mrs. Pence and Charlotte Pence to the U.S. Capitol (S-214/ House and Senate Floors) on Wednesday, January 6, 2021  
**Date:** Tuesday, January 5, 2021 2:50:21 PM  
**Attachments:** [REDACTED]

All,

Please see the attached HOS Notification for Vice President Michael Pence, Mrs. Pence and Charlotte Pence to the US Capitol on Wednesday, January 6, 2021.

Regards,  
Lani

**Lani Hawa  
Special Agent/ Staff Assistant  
United States Secret Service  
Liaison Division - Capitol Hill**



## HEAD OF STATE WORKSHEET

U.S. Secret Service – Liaison Division (U.S. Capitol)

Date(s) of Visit: **Wednesday (01/06/2021)**

Visitor Full Name: **Vice President Michael Pence, Mrs. Pence & Charlotte Pence**

[REDACTED]

USCP (Tail) Car Rendezvous Location: **The Naval Observatory**

USCP (Tail) Car Rendezvous Time [REDACTED]

Number of Motorcade Vehicles: [REDACTED]

USSS Liaison Supervisor: **Lani Hawa** Cell: [REDACTED]

USSS VPD Lead Agent: **Elizabeth Glavey** Cell: [REDACTED]

USSS Transportation SA (AM Shift) **Earthy Donald** Cell: [REDACTED]  
USSS Transportation SA (PM Shift) **Kevin Kirby** Cell: [REDACTED]

USSS Command Post: **Washington Field Office** Tel: [REDACTED]

USSS Pin color: [REDACTED]

[REDACTED]

[REDACTED]

USSS Push Vehicles: [REDACTED]

[REDACTED]

### ITINERARY:

ARRIVAL TIME	ARRIVAL LOCATION	GREETER	DESTINATION	FUNCTION	DEPARTURE	DEPART TIME
12:30 PM	Via M/C to Senate Carriage <sup>1</sup>	SSAA	<b>S-214</b>	Hold	Via foot en route House Chamber	<b>12:45 PM</b>
12:55 PM	House Chamber	N/A	<b>House Floor</b>	Electoral College Certification	Via foot en route S-214	<b>TBD</b>
TBD	S-214	N/A	<b>S-214/ Senate Chamber</b>	Hold/ Initiate Voting	Via foot en route House Chamber	<b>TBD</b>
TBD	House Chamber	N/A	<b>House Floor</b>	Continuation of Electoral College Certification	Via foot en route House Carriage	<b>TBD</b>
TBD	House Carriage	N/A	<b>House Carriage</b>	Motorcade Departure	Depart via M/C from House Carriage <sup>2</sup>	<b>TBD</b>

[REDACTED]

[REDACTED]

\*\*\* Please anticipate multiple movements by the Vice President between the House Chamber, S-214 and the Senate Chamber prior to departure.\*\*\*